



## *COMMONWEALTH of VIRGINIA*

### **Virginia Information Technologies Agency**

Robert Osmond  
Chief Information Officer  
Email: [cio@vita.virginia.gov](mailto:cio@vita.virginia.gov)

7325 Beaufont Springs Drive  
Richmond, Virginia 23225  
(804) 510-7300

TDD VOICE -TEL. NO.  
711

December 29, 2023

Cara Ross  
SHI International Corporation  
290 Davidson Avenue  
Somerset New Jersey 08873

Per Section 3.A. ("Contract Term") of contract VA-200114-SHI, The Virginia Information Technologies Agency has elected to exercise its option to renew the contract for one year, from January 14, 2024 through January 13, 2025. Should you have any questions, please feel free to contact me.

Respectfully,  
Supply Chain Management  
Virginia Information Technologies Agency  
[SCMInfo@vita.virginia.gov](mailto:SCMInfo@vita.virginia.gov)