

Exhibit K - Implementation Plan VA-210625-CAI

ID		Task Mode	Task Name	Duration	Start	Finish	Predecessors
1			CoVA MSP Implementation	129 days	Mon 1/4/21	Thu 7/1/21	
2			Pre-Award Activities	10 days	Mon 1/4/21	Fri 1/15/21	
3			Finalize and Distribute Award Notifications	10 days	Mon 1/4/21	Fri 1/15/21	
4			Contract Award and Prep Activities	5 days	Mon 1/18/21	Fri 1/22/21	
5			Contract Awarded	5 days	Mon 1/18/21	Fri 1/22/21	
6			Meet with CoVA to Review/Revise Implementation	1 day	Mon 1/18/21	Mon 1/18/21	3
7			Communications	3 days	Wed 1/20/21	Fri 1/22/21	
8			Review and Update Communications	1 day	Wed 1/20/21	Wed 1/20/21	6
9			Work with VITA Communications for Review/App	1 day	Thu 1/21/21	Thu 1/21/21	8
10			Distribute Initial Communications to Agencies	1 day	Fri 1/22/21	Fri 1/22/21	9
11			Distribute Initial Communications to Suppliers	1 day	Fri 1/22/21	Fri 1/22/21	9
12			Implementation Activities - Jan 2021	20 days	Mon 1/4/21	Fri 1/29/21	
13			Program Documentation Updates	2 days	Thu 1/21/21	Fri 1/22/21	
14			Update Job Titles and Contract Rate Card Documen	1 day	Thu 1/21/21	Thu 1/21/21	3
15			Review and Update Program Web Portal	1 day	Fri 1/22/21	Fri 1/22/21	14
16			Begin Reenrollment of Staff Aug Supplier Network	5.75 days	Fri 1/22/21	Fri 1/29/21	
17			Finalize Subcontractor Agreement and Enrollment Information	4 hrs	Fri 1/22/21	Fri 1/22/21	26
18			Post Subcontractor Agreement and Enrollment Info to Web Portal	1 hr	Fri 1/22/21	Fri 1/22/21	17
19			Send Reenrollment Notification and Initiate Reenrollment for Staff Aug Suppliers	5 days	Mon 1/25/21	Fri 1/29/21	18
20			Identify Staff Aug Current Engagements	1 day	Mon 1/18/21	Mon 1/18/21	








































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Split		Manual Task		External Milestone	
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21			Pull Reports of Engaged Resources by Agency	1 day	Mon 1/18/21	Mon 1/18/21	3
22			Begin Configuration of Production VMS Site	2 days	Tue 1/26/21	Thu 1/28/21	34
23			Schedule Kickoff and Discovery Meetings with CoVA	3.25 days	Tue 1/19/21	Fri 1/22/21	6
24			Determine Attendees	2 hrs	Tue 1/19/21	Tue 1/19/21	
25			Prepare Agenda	4 hrs	Tue 1/19/21	Tue 1/19/21	24
26			Distribute and Track Invitations	3 days	Tue 1/19/21	Fri 1/22/21	24
27			Kickoff and Discovery Meetings with CoVA	3 days	Mon 1/25/21	Wed 1/27/21	
28			Hold Discovery Meetings	2 days	Mon 1/25/21	Tue 1/26/21	26
29			Discovery - Day 1	1 day	Mon 1/25/21	Mon 1/25/21	
30			Requirements Gathering	4 hrs	Mon 1/25/21	Mon 1/25/21	
31			Reconfiguration of Demo VMS Site	4 hrs	Mon 1/25/21	Mon 1/25/21	30
32			Discovery - Day 2	1.5 days	Tue 1/26/21	Wed 1/27/21	
33			Updated Demo Site Walkthrough	4 hrs	Tue 1/26/21	Tue 1/26/21	31
34			Reconfiguration of Demo VMS Site	4 hrs	Tue 1/26/21	Tue 1/26/21	
35			Distribute Minutes from Discovery Sessions	1 day	Wed 1/27/21	Wed 1/27/21	34
36			Project Management Activities	9 days	Tue 1/19/21	Fri 1/29/21	
37			Revise Implementation Plan	2 days	Tue 1/19/21	Wed 1/20/21	6
38			Provide Updated Implementation Plan to CoVA	1 hr	Thu 1/21/21	Thu 1/21/21	37
39			Schedule Bi-weekly Implementation Status Meeting	2 hrs	Thu 1/21/21	Thu 1/21/21	38
40			Schedule Agency/Supplier Program Overview Sessic	2 hrs	Thu 1/28/21	Thu 1/28/21	35
41			Implementation Status Meetings	4 hrs	Fri 1/29/21	Fri 1/29/21	
42			Create/Distribute Status Report	4 hrs	Fri 1/29/21	Fri 1/29/21	




















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43			Implementation Activities - Feb 2021	20 days	Mon 2/1/21	Fri 2/26/21	
44			Training Preparation	5 days	Mon 2/1/21	Fri 2/5/21	
45			Review and Prepare Demo Site for Training	1 day	Mon 2/1/21	Mon 2/1/21	
46			Create/Update Training Materials for Agencies	2 days	Tue 2/2/21	Wed 2/3/21	45
47			Create/Update Training Materials for Suppliers	2 days	Thu 2/4/21	Fri 2/5/21	46
48			Configuration of Production Site	20 days	Mon 2/1/21	Fri 2/26/21	22
49			Preparation for Agency/Supplier Program Overview Sessions	5 days	Mon 2/1/21	Fri 2/5/21	
50			Prepare Meeting Materials	2 days	Mon 2/1/21	Tue 2/2/21	40
51			Distribute Invitations to Agency Users	3 days	Wed 2/3/21	Fri 2/5/21	50
52			Distribute Invitations to Suppliers	3 days	Wed 2/3/21	Fri 2/5/21	50
53			Transition Activities	5 days	Mon 2/1/21	Fri 2/5/21	
54			Work with Agencies to Identify Transition Plan for Engaged Resources	5 days	Mon 2/1/21	Fri 2/5/21	21
55			Agency/Supplier Program Overview Sessions	3 days	Mon 2/8/21	Wed 2/10/21	
56			Host Agency Program Overview Sessions	2 days	Mon 2/8/21	Tue 2/9/21	51
57			Host Supplier Program Overview Session	1 day	Wed 2/10/21	Wed 2/10/21	51
58			Prepare for Agency Workshops	2 days	Mon 2/15/21	Tue 2/16/21	
59			Determine Participants	1 day	Mon 2/15/21	Mon 2/15/21	
60			Create Agenda(s)	1 day	Tue 2/16/21	Tue 2/16/21	59
61			Draft and Distribute Invitations to Agency Participants	3 days	Wed 2/17/21	Fri 2/19/21	60
62			Continue Reenrollment of Supplier Network	20 days	Mon 2/1/21	Fri 2/26/21	





























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63			Continue Configuration of Production Site	20 days	Mon 2/1/21	Fri 2/26/21	
64			Project Management Activities - Feb 2021	20 days	Mon 2/1/21	Fri 2/26/21	
65			Implementation Status Meetings	4 hrs	Fri 2/26/21	Fri 2/26/21	
66			Create/Distribute Status Report	4 hrs	Fri 2/26/21	Fri 2/26/21	
67			Implementation Activities - Mar 2021	23 days?	Mon 3/1/21	Wed 3/31/21	
68			Conduct Agency Workshops	20 days?	Mon 3/1/21	Fri 3/26/21	
69			Meet with Agencies	20 days	Mon 3/1/21	Fri 3/26/21	60,61
70			Create Subcontractor Handbook	20 days?	Mon 3/1/21	Fri 3/26/21	
71			Develop Handbook for Subcontractors	19 days	Mon 3/1/21	Thu 3/25/21	
72			Provide to CoVA for Review and Approval	1 day	Fri 3/26/21	Fri 3/26/21	71
73			Continue Creation of Training Materials	23 days	Mon 3/1/21	Wed 3/31/21	
74			Schedule Training Sessions	3 days	Mon 3/29/21	Wed 3/31/21	
75			Determine Training Methods and Coordinate Training	2 days	Mon 3/29/21	Tue 3/30/21	69
76			Distribute Training Invitations to Agency Users and Suppliers	1 day	Wed 3/31/21	Wed 3/31/21	75
77			Transition Activities - Mar 2021	23 days	Mon 3/1/21	Wed 3/31/21	
78			Work with Agencies to Identify Transition Plan for Engaged Resources	23 days	Mon 3/1/21	Wed 3/31/21	
79			Project Management Activities - Mar 2021	23 days	Mon 3/1/21	Wed 3/31/21	
80			Implementation Status Meeting	4 hrs	Wed 3/31/21	Wed 3/31/21	
81			Create/Distribute Status Report	4 hrs	Wed 3/31/21	Wed 3/31/21	
82			Implementation Activities - April 2021	22 days	Thu 4/1/21	Fri 4/30/21	











































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ID		Task Mode	Task Name	Duration	Start	Finish	Predecessors
83			Provide CoVA with Feedback from Agency Workshops	4 hrs	Thu 4/1/21	Thu 4/1/21	69
84			Finalize Training Materials	5 days	Thu 4/1/21	Wed 4/7/21	73
85			Conduct Training Sessions	17 days	Thu 4/8/21	Fri 4/30/21	
86			Host Agency Training Sessions	12 days	Thu 4/8/21	Fri 4/23/21	84
87			Host Supplier Training Sessions	5 days	Mon 4/26/21	Fri 4/30/21	86
88			Continue Reenrollment of Supplier Network	22 days	Thu 4/1/21	Fri 4/30/21	
89			Continue Configuration of Production Site	22 days	Thu 4/1/21	Fri 4/30/21	
90			Project Management Activities - April 2021	22 days	Thu 4/1/21	Fri 4/30/21	
91			Implementation Status Meeting	4 hrs	Fri 4/30/21	Fri 4/30/21	
92			Create/Distribute Status Report	4 hrs	Fri 4/30/21	Fri 4/30/21	
93			Implementation Activities - May 2021	21 days?	Mon 5/3/21	Mon 5/31/21	
94			Distribute Training Materials to Agency Users and Suppliers	1 day	Mon 5/3/21	Mon 5/3/21	86,87
95			Continue Reenrollment of Supplier Network	21 days	Mon 5/3/21	Mon 5/31/21	
96			Finalize Configuration of Production Site	11 days	Mon 5/3/21	Mon 5/17/21	
97			Finalize Configuration of Production Site	10 days	Mon 5/3/21	Fri 5/14/21	
98			Production Signoff with Program Stakeholders	1 day	Mon 5/17/21	Mon 5/17/21	97
99			Begin SOW Transitions	11 days?	Mon 5/17/21	Mon 5/31/21	
100			Identify Projects for Transition	5 days	Mon 5/17/21	Fri 5/21/21	
101			Work with Subcontractors/Agencies to Transition and Appropriate Method (Change Request, Sunset,	6 days	Mon 5/24/21	Mon 5/31/21	100
102			Initiate SOW Requalification Process	11 days	Mon 5/17/21	Mon 5/31/21	






















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ID		Task Mode	Task Name	Duration	Start	Finish	Predecessors
103			Send SOW Questionnaire to Targeted Suppliers	1 day	Mon 5/17/21	Mon 5/17/21	
104			Track Responses	10 days	Tue 5/18/21	Mon 5/31/21	103
105			Project Management Activities - May 2021	21 days	Mon 5/3/21	Mon 5/31/21	
106			Implementation Status Meeting	4 hrs	Mon 5/31/21	Mon 5/31/21	
107			Create/Distribute Status Report	4 hrs	Mon 5/31/21	Mon 5/31/21	
108			Implementation Activities - June 2021	22 days?	Tue 6/1/21	Wed 6/30/21	
109			Continue SOW Transition Activities	22 days	Tue 6/1/21	Wed 6/30/21	101
110			Distribute Login Credentials to New Agency Users	3 days	Tue 6/1/21	Thu 6/3/21	
111			Continue Reenrollment of Supplier Network	22 days	Tue 6/1/21	Wed 6/30/21	
112			Project Management Activities - June 2021	22 days	Tue 6/1/21	Wed 6/30/21	
113			Implementation Status Meeting	4 hrs	Wed 6/30/21	Wed 6/30/21	
114			Create/Distribute Status Report	4 hrs	Wed 6/30/21	Wed 6/30/21	
115			Schedule First Quarterly Program Review Meeting	1 hr	Wed 6/30/21	Wed 6/30/21	
116			New Program Go-Live	1 day	Thu 7/1/21	Thu 7/1/21	




















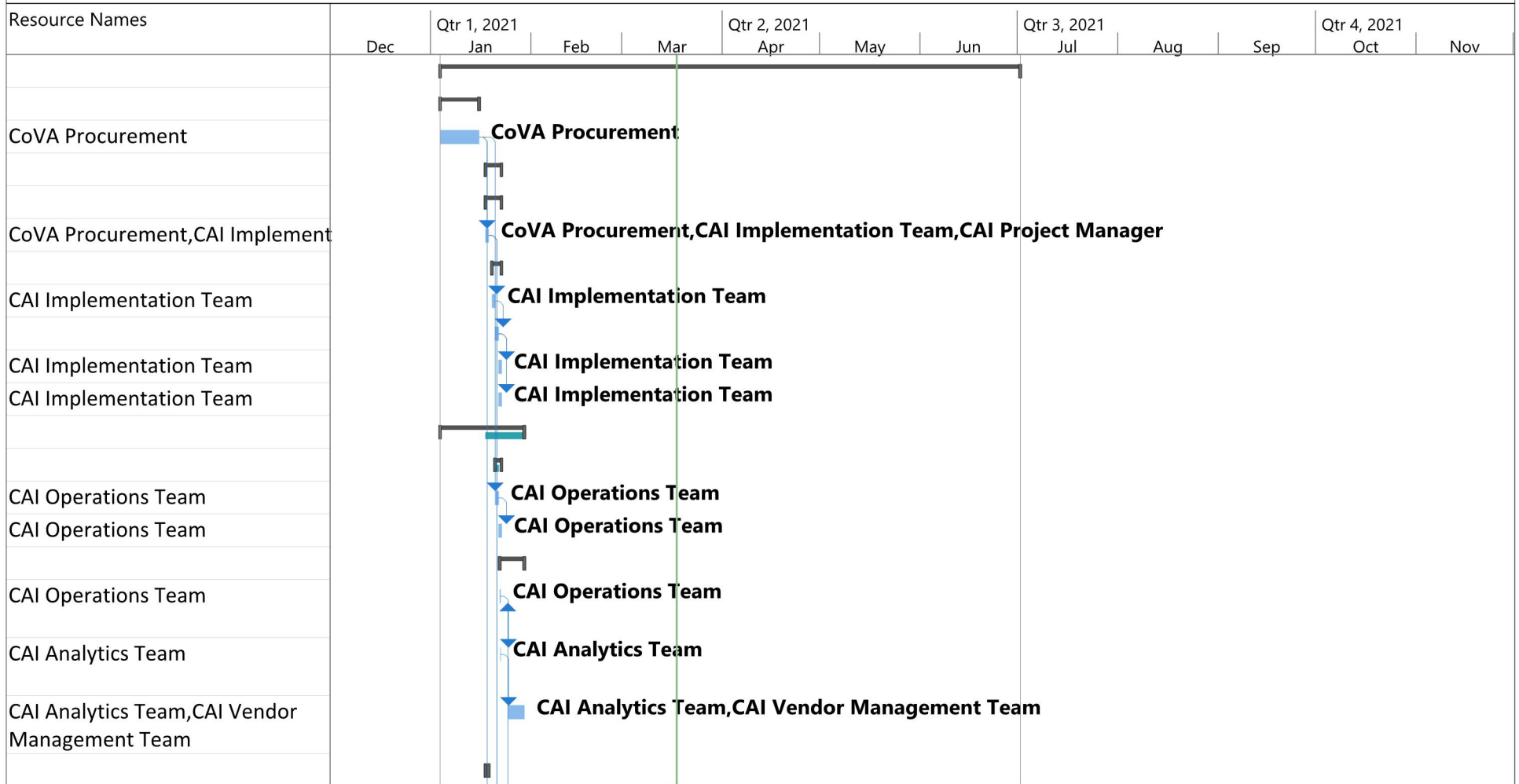
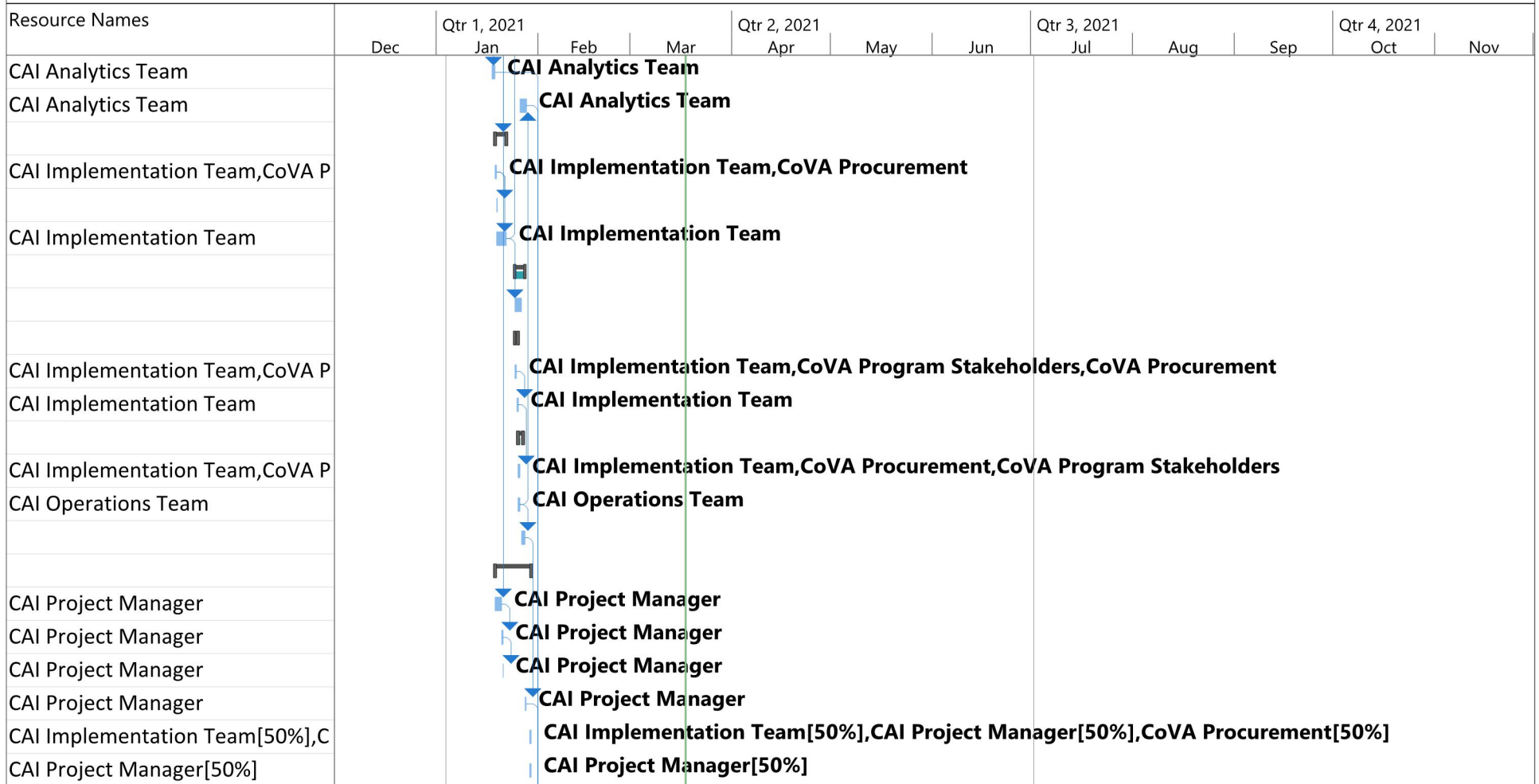
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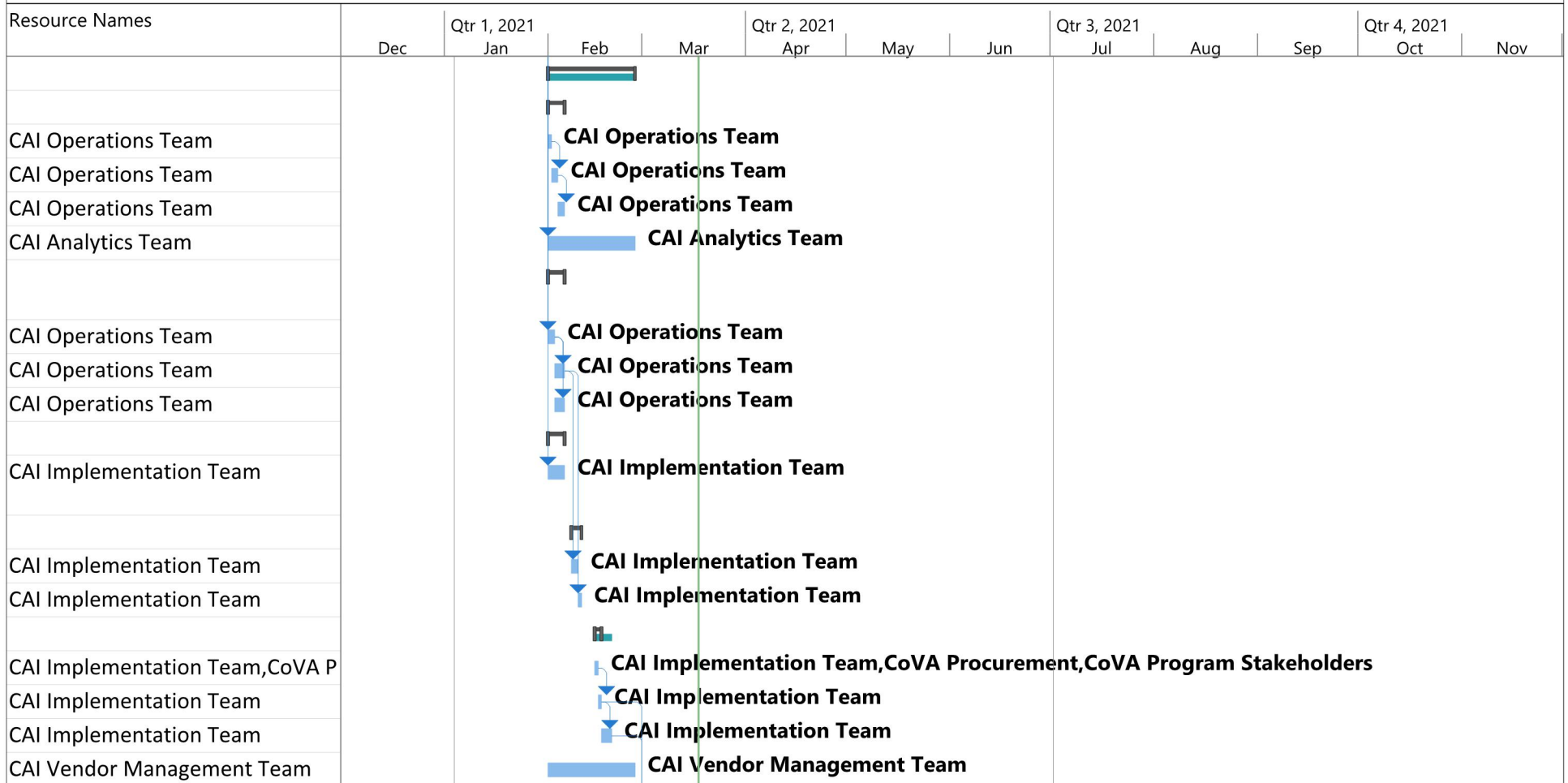
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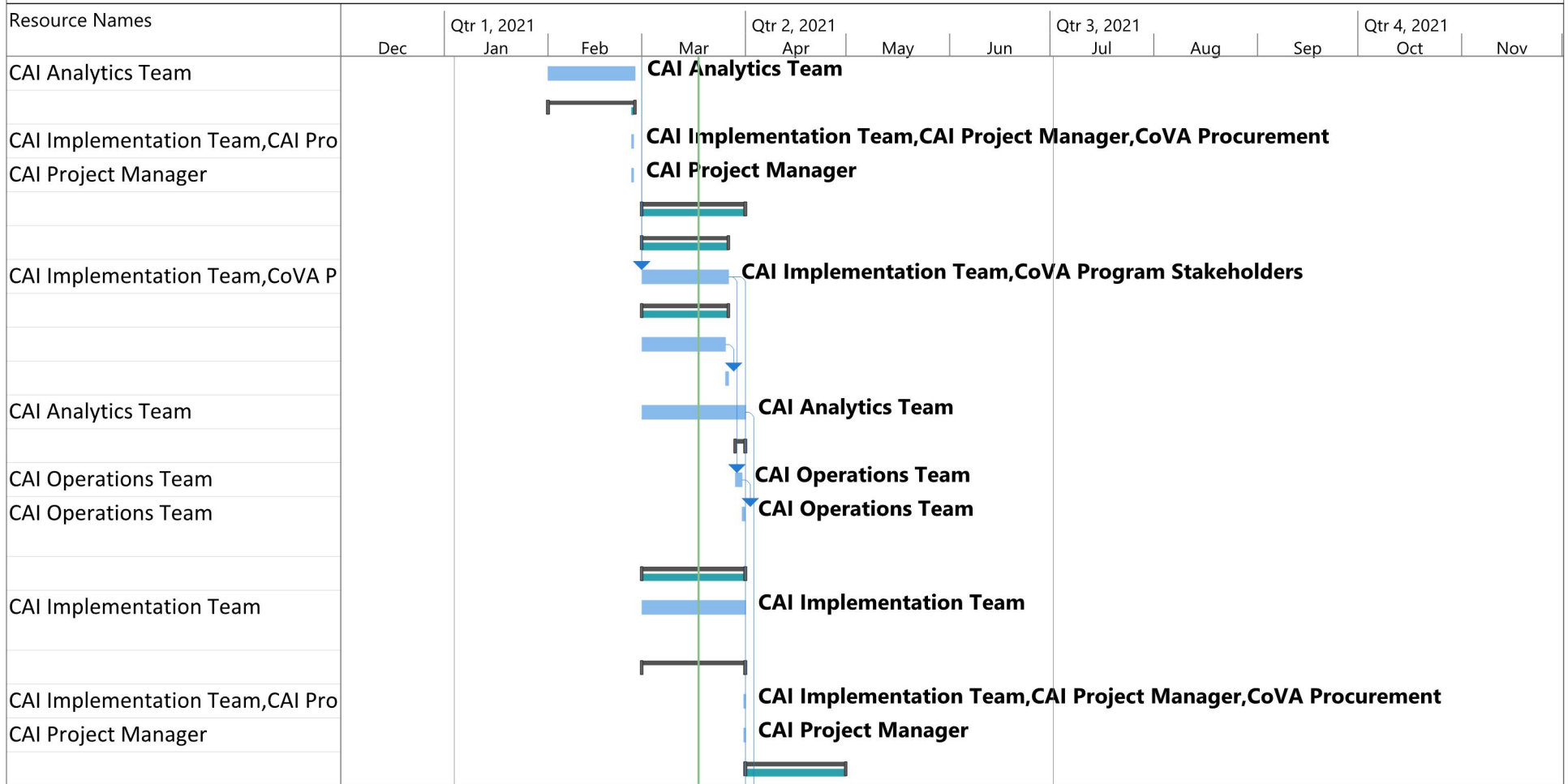
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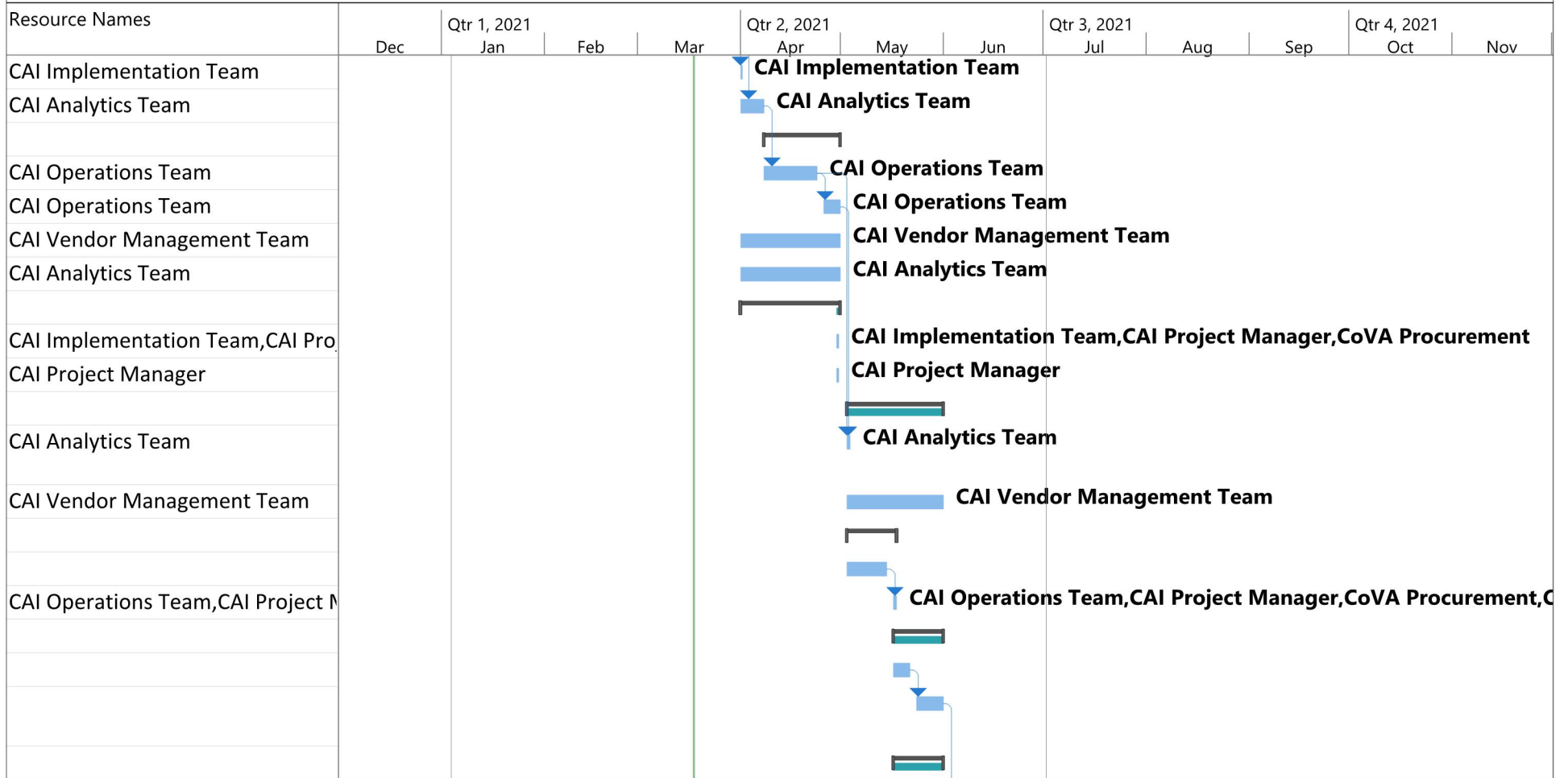
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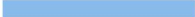

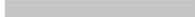
















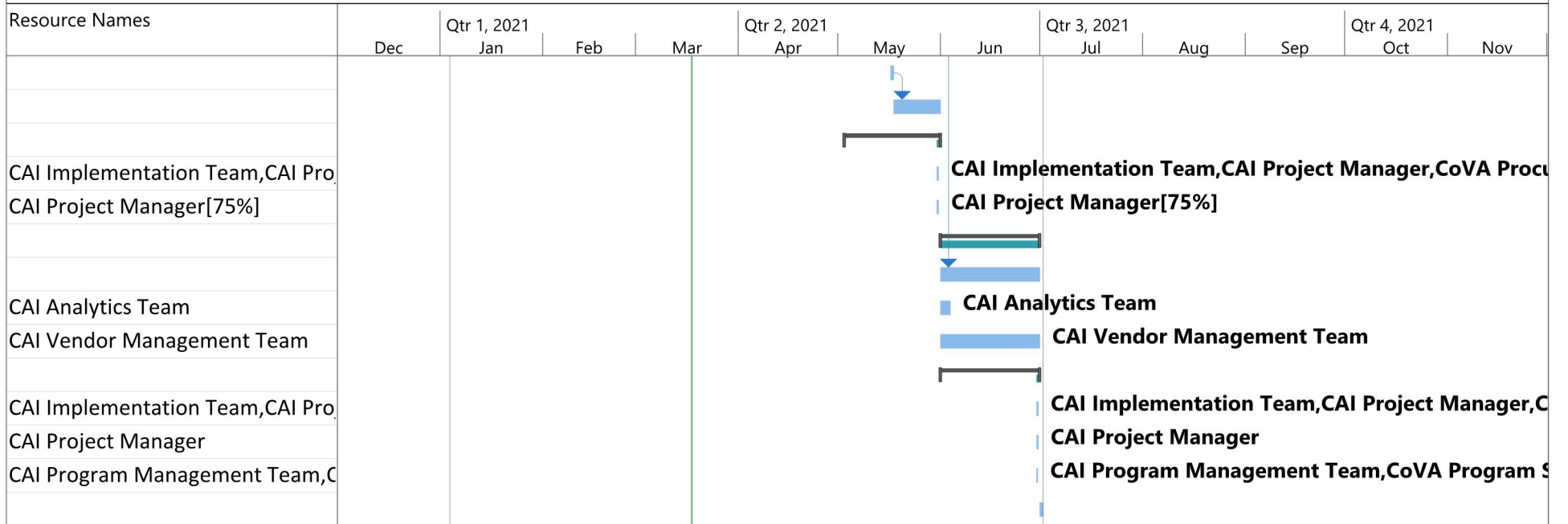
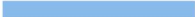

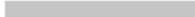












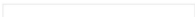


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