

Exhibit H - Supplier Procurement and Subcontracting Plan

All small businesses must be certified by the Commonwealth of Virginia, Department of Small Business and Supplier Diversity ("DSBSD") by the contract award date to participate in the SWAM program. Certification applications are available through DSBSD online at <http://www.sbsd.virginia.gov/>.

Supplier Name: Electronic Systems, Inc.

Preparer Name: N. Joyce Chapman Date: 8/4/2021

Instructions

- A. If you are certified by the DSBSD as a small business or as a micro business, complete only Section A of this form. This shall include DSBSD-certified women, minority, or service-disabled veteran-owned businesses when they have received DSBSD small business certification.
- B. If you are not a DSBSD-certified small business, complete Section B of this form.

Section A

If your firm is certified by the DSBSD, are you certified as a (**check all that apply**):

- ☐ Small Business
- ☐ Small and Women-owned Business
- ☐ Small and Minority-owned Business
- ☐ Small Service Disabled Veteran-owned Business
- ☐ Micro Business
- ☐ Micro Business and Women-owned Business
- ☐ Micro Business and Minority-owned Business
- ☐ Micro Service Disabled Veteran-owned Business

Certification Number: _____

Certification Approval Date: _____

Certification Expiration Date: _____

Section B

Populate the table below to show your firm's plans for utilization of DSBSD-certified SWaM businesses and Non-SWaM businesses directly performing the Requirements of this contract. This shall not exclude DSBSD-certified micro businesses or women, minority, or service disabled veteran-owned businesses when they have received the DSBSD small business certification. Include as well businesses that ARE NOT SWaM businesses that will be utilized in directly performing the Requirements of this contract. Include plans to utilize small businesses as part of joint ventures, partnerships, subcontractors, suppliers, etc.

Small Business Name & Address DSBSD Certificate # (Leave certificate number blank if Non-SWaM)	Status if Small Business is also: Women (W), Minority (M) Service-Disabled Veteran (D), Micro Business (O) Non-SWaM (NS)	Contact Person, Telephone & Email	Type of Goods and/or Services
None			
SWaM Overall Commitment Percentage Please state here the overall commitment percentage for DSBSD-certified SWaM businesses directly performing the Requirements of this Contract: Note: The percentage above ONLY APPLIES to DSBSD-certified SWaM businesses who are directly performing the Requirements of this Contract. Do not include in the percentage any businesses performing the Requirements of this Contract that are non-SWaM businesses.			

SUPPLIER PROCUREMENT AND SUBCONTRACTING PLAN

It is the policy of the Commonwealth to contribute to the establishment, preservation, and strengthening of small businesses and micro businesses, including those small or micro businesses owned by women, minorities, or service-disabled veterans; and to encourage their participation in Commonwealth procurement activities. Further, VITA is committed to enable a minimum of three percent (3%) participation by small businesses that are service disabled veteran-owned businesses, as defined in Code §§ 2.2-2000.1 and 2.2-4310, when contracting for information technology goods and services. The Commonwealth encourages all Suppliers to provide for the participation of these small businesses through partnerships, joint ventures, subcontracts, and other contractual opportunities.

Any business that is a small business, a small woman-owned business, a small minority-owned business, or a small service disabled veteran-owned business, as defined in Code § 2.2-4310 or § 2.2-1604, or a certified micro business as defined in Executive Order Number 20 (2014), is a “**SWaM**” business. If your firm is a SWaM business, you should include a copy of all Virginia SWaM certifications with its proposal. No Supplier will be considered a SWaM business unless certified by the DSBSD. For information, go to: <http://www.sbsd.virginia.gov/>.

Please provide a Supplier Procurement and Subcontracting Plan as set forth in Appendix B. In the submitted Supplier Procurement and Subcontracting Plan, please state the amount of the overall commitment percentage that will be directly spent with SWaM subcontractors in performing the Requirements of the contract. Please also include in your plan a list of all subcontractors you plan to utilize who are Non-SWaM businesses. If Supplier does not plan to use small business subcontractors in executing a contract resulting from this RFP, so state.

Describe in detail information on all mentor-protégé programs and participation that your firm is involved with.

It is the policy of ESI to undertake every effort to increase opportunity for utilization of SWaM owned organizations in all aspects of conducting business to the maximum extent feasible. Because of this commitment, ESI has developed a strong teaming program with participants within the ranks of SBA certified business partners. Together with these valued teaming partners, ESI has created hundreds of thousands of dollars of SWAM business opportunity to qualified firms for its clients over the last several years.

ESI has developed a corporate diversity plan to enhance procurement opportunities for SWaM businesses that can fill a need or requirement in a task, project, staff augmentation, procurement, etc., where a qualified SWaM can fulfill to the quality, price and SLA's of the job requirement. A SWaM team has been established to report and review the ongoing results of this initiative. This team is responsible for designating qualified SWaM organizations and incorporating their related skillsets in the activities of ESI. This team is also responsible in the reporting on a quarterly basis. The results of these reports are discussed and evaluated by the Executive management of ESI and as needed for projects and contracts.

ESI has developed this plan for both internal diversity and external SWaM participation to ensure awareness, participation and utilization as a “good corporate” organization. It is the policy of ESI to undertake every effort to increase the opportunity for utilization of SWaM and a diverse employee base in conducting business. ESI has developed a strong teaming program with participants within the ranks of the SBA and SWaM certified business partners. This has and will continue to be a commitment of ESI for qualified firms for its customers.

In connection with the performance of this bid response, ESI will utilize its own employees for direct labor costs. However, ESI agrees to use its best effort to carry out this policy and to insure that small, woman and minority owned business and service disabled veterans shall have the maximum practicable opportunity to compete for any sub contract work consistent with the efficient performance of this contract.

